



TOWN OF ELM CITY
BOARD OF COMMISSIONERS
SPECIAL CALL MEETING MINUTES

August 21, 2025 at 6pm

Town Hall Building
117 S. Railroad Street
Elm City, NC. 27822

In attendance:

Tawanda Moore, *Mayor*

Gil Wheeler, *Commissioner*; Vonica Carr, *Commissioner*;
Tim Bridgers, *Commissioner*

Bridget Wimberley, *Finance Officer* Slade Rand, *Town Attorney*

Absent:

Tammie Atkinson, *Mayor Pro-Tem*; Bridget Wimberley, *Commissioner*; Shawn Lucas, *Zoning Officer*

Call to Order:

Meeting was called to order at 6:16pm by Mayor Tawanda Moore who also gave the opening prayer/invocation.

Pledge of Allegiance: Everyone stood for pledge of allegiance

Approval of Agenda:

The agenda was approved with a **Motion made* by Commissioner Gil Wheeler and properly Seconded by Commissioner Tim Bridgers. (*motion passed*)

Approval of Minutes:

A **Motion was made* by Commissioner Tim Bridgers and properly Seconded by Commissioner Vonica Carr to approve the Special Call Meeting minutes (August 18, 2025). (*motion passed*)

Interim Town Clerk:

Attorney stated the statutory need to have someone act as an interim Town Clerk who would be able to sign documents and fulfill the obligations of a clerk until the position is permanently filled.

Mayor Moore made the recommendation for the Town Clerk position to be filled, asking the Board to appoint an interim Town Clerk until the position could be filled permanently. **Motion was made* by Commissioner Vonica Carr and properly Seconded by Commissioner Tim Bridgers, with Commissioner Gil Wheeler opposing. Andrea Hinnant was properly voted upon as "interim Town Clerk". (*motion passed*)

Mobile Billboard

The Board voted to accept a \$300 mobile advertising contract from Mobile Billboards LLC concerning the town's Oct. 25th Fall Festival event. **A Motion was made* by Commissioner Tim Bridgers and properly Seconded by Commissioner Vonica Carr. (*motion passed*)

Town Attorney:

The town's attorney Slade Rand presented and explained two Resolutions needed for the Board of Elections to place a referendum on the November 2025 election ballot. Attorney Rand also stated that once the Board votes on a resolution, the entire Board does not need to sign the resolution.

Resolution #1 with an August 21, 2025 date, was read aloud by Mayor Moore. Commissioner Vonica Carr asked the attorney why was the date changed from March 11, 2025 which is what the entire Board had previously received via email from attorney.

Resolution #2 dated March 11, 2025 was also presented by Attorney Slade Rand. Mayor Moore asked the attorney if the date should be changed on Resolution #2 because it had a date of March 11, 2025 on it. Commissioner Tim Bridgers made a **Motion to accept* both Resolutions and Commissioner Vonica Carr properly Seconded Commissioner Tim Bridgers. (*motion passed*).

Closed Session (NC G.S 143-318.11a)

At 6:38pm Council moved to enter Closed Session with a **Motion made* by Commissioner Vonica Carr and properly Seconded by Commissioner Tim Bridgers. (*motion passed*)

**Motion was made* at 6:53pm by Commissioner Tim Bridgers and properly seconded by Commissioner Gil Wheeler to end closed session. (*motion passed*)

Adjourned

**Motion was made* by Commissioner Vonica Carr and properly Seconded Commissioner Tim Bridgers to adjourn the meeting. (*motion passed*)