



TOWN OF ELM CITY
BOARD OF COMMISSIONERS
SPECIAL CALL MEETING MINUTES

October. 28, 2025 at 6pm

Town Hall Building
117 S. Railroad Street
Elm City, NC 27822

In attendance:

Tawanda Moore, **Mayor**;
Tammie Atkinson, **Mayor Pro-Tem**;
Tim Bridgers, **Commissioner**; Gil Wheeler, **Commissioner**; Vonica Carr, **Commissioner**;
Bridget Wimberley, **Commissioner/Finance Officer**

Shawn Lucas, **Zoning Officer**; Slade Rand, **Town Attorney**

Call to Order: Meeting was called to order at 6pm by Mayor Tawanda Moore with a prayer of invocation given By Mayor Pro-tem Tammie Atkinson

Pledge of Allegiance: All in attendance stood for the pledge of allegiance.

Approval of Agenda: The agenda was approved with the RFP draft by Joseph Maganga and asphalt paving quotes given by Fulford & Jones and Williams Paving Inc. **a motion made by Commissioner Gil Wheeler and properly Seconded by Commissioner Tim Bridgers (motion passed)*

Approval of Minutes: October 14, 2025 minutes were voted for approval with the following necessary corrections to be added (Mayor noting that the email/text conversations had regarding the Wilson Street Lift Station emergency and the fact that Mayor Moore had to notify the Board on Oct. 13th and Oct. 14th for Board approval in allowing James Pittman to contact resources to get the Wilson Street Lift Station back up and running on a temporary basis with portable pumps). **a motion made by Commissioner Bridget Wimberley and properly seconded by Commissioner Tim Bridgers. (motion passed)*

Presentation/Discussions:

Mike Tolson brought the Council up to speed on grant projects. He shared that the Board needed to vote on a change order #3 (\$2,140). He reminded the Board that they do not need to vote every time he has documents that need to be signed because the Board has already given the Mayor (Moore) permission to sign all relevant documents related to grant projects. The Board approved the

presented change order #3 with a motion given by Commissioner Gil Wheeler and properly seconded by Commissioner Tim Bridgers. (***motion passed***).

Commissioner Bridget Wimberley expressed concerns about keeping the lift stations in compliance at all times seeing there may be times of immediate emergencies where the Board does not have time to meet and non-immediate urgencies where the Board can meet perhaps in Special Call session to make decisions. Commissioner Wimberley inquired of the Board in how to handle such urgencies until total rehabs of all the lift stations occur.

Emergency Work

The Board voted to use monies from the town's "general fund" should emergencies arise and the Board does not have time to meet, with the expectancy of replacing the "general fund" monies with grant monies already predesigned for specific project work already being held aside for the specific grant projects under contract with Mike Tolson of Mack Gay and Associates. ****A motion was made*** by Commissioner Tim Bridgers and properly seconded by Commissioner Vonica Carr. There were no objections by vote. (***motion passed***).

Non-Immediate Emergency Work

In all matters of emergency work needed for the town's lift stations where the Board has time to meet in person, the Board voted to use monies from the "general fund" to be later replaced by grant monies specifically designed for associated project work already under contract with the town's engineer Mike Tolson. ****A motion was made*** by Commissioner Tim Bridgers and properly seconded by Commissioner Gil Wheeler. There were no objections by vote. (***motion passed***)

Xylem Representative

Mr. Eric Hudson of Xylem company shared the amount of his past due invoices of \$19, 718.32 from November 2024 for the Godwin pumps that were brought out onsite for the Cedar Ridge Lift Station. Mr. Eric also shared the monthly cost of having the 2-pumps and bypass system out at the Wilson Street Lift Station. That cost will be \$10,250.10 per month as long as it is hooked up.

Mr. Eric also shared that he will NOT pull his back up pump away from that location for any reason because it could cause an environmental concern that he does not ever want to fall back on him or his company. He also shared that his portable bypass pumping set up functions at a much better (1,000 gallons/minute) than the previous 280 gallons per minute that the vacuum truck was pulling from that station. The Board moved to pay Xylem's past due invoices totaling \$19, 718.31 with the motion made by Commissioner Tim Bridgers and properly seconded by Commissioner Vonica Carr. (***motion passed***)

Finance Team; Contract of Mr. Joseph Maganga

The Board moved to accept the REQUEST FOR PROPSAL FOR PROFESSIONAL AUDIT SERVICES draft submitted by Mr. Joseph Maganga. ****A motion was made*** by Commissioner Gil Wheeler and properly Seconded by Commissioner Tim Bridgers. (***motion passed***)

Toisnot Rural Fire Department

Board moved to not charge any utility (water) for 108 Main Street that belongs to the Toisnot Rural Fire Department. The Fire Department has addresses 102 and 104 that currently do not receive a water bill. ****A motion was made*** by Commissioner Gil Wheeler and properly seconded by Commissioner Tim Bridgers. (***motion passed***)

Asphalt Paving

The Board reviewed two estimates given for paving street/road cuts in town for the following areas:

1. South Railroad St.
2. Main Street
3. Nash & Branch St.
4. 305 Nash St.
5. 412 Nash St.
6. 611 Cobb ST.
7. 715 Cobb St.
8. 107 N. Nash St.

****A motion was made*** by Commissioner Gil Wheeler and properly seconded by Commissioner Tim Bridgers to accept the bid given by Fulford & Jones of \$10,780 over Williams bid of \$18, 750. Mayor Moor reminded the Board that street paving projects come from Powell Bil monies. (***motion passed***).

Elms Festival (October 25, 2025):

Mayor Moore shared the total Revenue for the fest was \$1,040 and the expense was \$4,565

Adjourned:

Meeting was adjourned at 7:07pm with ****a motion made*** by Commissioner Gil Wheeler and properly Seconded by Commissioner Tim Bridgers. (***motion passed***)

*Meetings were recorded by Mayor Tawanda Moore in the absence of a permanent Town Clerk