



**Town of Elm City  
117 S. Railroad Street  
Elm City, NC 27822**

**Board of Commissioners  
Special Called Meeting**

**DECEMBER 16, 2025 at 6:30 pm**

**In attendance:**

Gil Wheeler, Mayor; Linda O'Boyle Mayor Pro Tem, Julie Branstetter, Commissioner; Lin Jones, Commissioner; Gabe Merando, Commissioner; and Bud Pittman, Commissioner

**Call to Order:** The meeting was called to order by Mayor Gil Wheeler with a prayer of invocation by Commission Branstetter.

**Pledge of Allegiance:** All in attendance stood for the pledge of allegiance.

**Approval of Agenda:** Motion to approve agenda by Mayor Pro Tem Linda O'Boyle with a second by Commissioner Pittman. Agenda was unanimously approved.

**Selection of CPA:** A review of two proposals was completed. The advantages and disadvantages of GWI Tax & Accounting and Beverly Stroud CPA were discussed. Key points included pricing, scope of activities and previous work with Elm City and other municipalities. A motion was made by Commissioner Branstetter and seconded by Commissioner Merando for Beverly Stroud CPA. The motion was approved unanimously.

**Closed Session (NC.GS 143.318.11a):** A motion was made by Mayor Pro Tem O'Boyle with a second by Commissioner Lin Jones. Motion was approved unanimously.

**Public Hearing:** Shawn Lucas, Code Enforcement Officer reported that there will be a public Hearing on January 13, 2026 to discuss a request regarding a request for a special use permit of the property located at 308 Lee Street, Elm City. The purpose of the hearing is to hear concerns

on allowing the request for an Auxiliary Dwelling Unit (ADU). The notice will be placed in the Wilson Times and posted on the door to the Town office.

**Adjournment:** A motion to adjourn the meeting was made by Mayor Pro Tem Linda O'Boyle with a second by Commissioner Branstetter. The motion was approved unanimously.

Respectfully submitted

Linda O'Boyle  
Mayor Pro-Tem