



TOWN OF ELM CITY  
BOARD OF COMMISSIONERS  
**DECEMBER 9, 2025 at 6:30 pm**  
Train Depot  
101 Nash Street  
Elm City, NC 27822

**In attendance:**

Tawanda Moore, **Mayor**  
Gil Wheeler **Commissioner**  
Bridget Wimberly, **Commissioner**  
Slade Rand, **Town Attorney**

**Absent:**

Tammie Atkinson, **Mayor Pro-Tem**; Tim Bridgers, **Commissioner**, Vonica Carr, **Commissioner**

There was not a quorum of members of the outgoing board to conduct old business. The new board members were sworn in by Judge William Farris. Mayor Gil Wheeler was sworn in with his wife Janet Wheeler in attendance. Judge William Farris then sworn in Commissioners, Julie Branstetter, Lin Jones, Gabe Merando, Linda O'Boyle, and Bud Pittman.

**Call to Order:** The meeting was called to order by Mayor Gil Wheeler with a prayer of invocation.

**Pledge of Allegiance:** All in attendance stood for the pledge of allegiance.

**Approval of Agenda:** Motion to approve agenda with the following additions: approve minutes, elect Mayor Pro-Tem, elect finance officer, check signers, and commissioner assignments. Motion by Commissioner Jones with second by Commissioner Pittman. Motion passed unanimously.

**Approval of Minutes:** After an opportunity to review the minutes from November 11 and 19, a motion was made by Commissioner O'Boyle and seconded by Commissioner Meranda. Motion to approve the minutes passed unanimously.

New Business

**Motion to elect Mayor Pro-Tem:** Motion made by Commissioner Branstetter to nominate Commissioner O'Boyle as Mayor Pro-Tem and seconded by Commissioner Pittman. All members voted unanimously to pass the motion.

**Finance Officer:** Motion made by Commissioner Branstetter to nominate Mayor Wheeler to serve as finance officer with a second by Commissioner Jones. All members voted unanimously to pass the motion.

**Check Signers:** A motion was made by Commissioner Merando to approve Mayor Wheeler, Commissioner O'Boyle and Commissioner Branstetter as check signers and seconded by Commissioner Jones. All members voted unanimously to pass the motion.

**Commissioner Assignments:** Citizens may contact assigned commissioners directly, address the board, any commissioner or the mayor.

Linda O'Boyle: Community Development,  
Downtown  
Grants (Economic Development),  
Historic Committee

Bud Pittman- Public Works  
Streets  
Leaf and Limbs  
Cemetery

Julie Branstetter: Recreation  
Community Events  
Public Relations/Communications  
Elm City Library

Lin Jones- Fire Department  
Law Enforcement  
Purchasing  
CDBG

Gabe Merando-Water and Sewer  
Zoning/Inspections  
Grants (Water and Sewer)  
Refuse and Recycling

**General Concerns:** Obtain at least three quotes to fix the main paths to cemetery, quotes for repairing the entrance signs to the town on South Parker Street and old sign that is behind the shop. Commissioner Pittman will look at the signs. that needs to be repaired, leaf blower needs to be repaired. The leaf machine needs to be repaired to be able to start using it.

**Public Comments:** Although no one signed up to speak, any citizen was invited to address the board. Dr. Lorraine Wilkes welcomed the new board and stated she was looking forward to the board working with the community. Mike Branstetter congratulated the newly elected board members and offered to work with the board and support the board in anyway. Ms. Mattie Sharpe welcomed the board and requested assistance from the board with the ditch on her property.

Adjournment: Motion to adjourn was made by Commissioner O'Boyle and seconded by Commissioner Pittman. Motion passed unanimously.

Respectfully submitted  
Mayor Pro Tem Linda O'Boyle