



TOWN OF ELM CITY
BOARD OF COMMISSIONERS
REGULAR BOARD MEETING MINUTES

Nov. 11, 2025 at 6:30pm

Train Depot
101 Nash Street
Elm City, NC 27822

In attendance:

Tawanda Moore, **Mayor**;
Tammie Atkinson, **Mayor Pro-Tem**;
Tim Bridgers, **Commissioner**; Gil Wheeler, **Commissioner**; Vonica Carr, **Commissioner**;
Bridget Wimberley, **Commissioner/Finance Officer**
Shawn Lucas, **Zoning Officer**

Absent, Slade Rand; Town Attorney

Call to Order: Meeting was called to order at 6:30pm by Mayor Tawanda Moore with a prayer of invocation given by Mayor Pro-tem Atkinson.

Pledge of Allegiance: All in attendance stood for the pledge of allegiance.

Approval of Agenda: Commissioner Gil Wheeler made a motion to approve the agenda and Commissioner Tammie Atkinson properly seconded the motion with the addition of Shawn Lucas (planning and Zoning). (*motion passed*)

Approval of Minutes: Oct. 28th, 2025- (Special Call meeting) minutes were approved with a motion made by Commissioner Gil Wheeler and properly seconded by Commissioner Bridget Wimberley. (*motion passed*)

Planning and Zoning: Mr. Shawn Lucas presented on behalf of the Town of Elm City Planning Board as “statement of consistency to the Board of Commissioners, sharing the need to amend the Town of Elm City’s Zoning Ordinances. The planning board met the action item on October 21, 2025, with a motion made by Tommie Wells and seconded by Gene Wells. The planning board’s motion was passed unanimously, with recommendations to be brought before the Board of Commissioners in a public hearing”.

Public Hearing: Shawn Lucas/Planning Zoning asked the Board to enter into Public Hearing for the purpose mentioned above with regards to proposed Development Standards for Auxiliary Dwelling

Units (ADU). The Board made a motion to enter Public Hearing with a motion made by Pro-tem Tammie Atkinson and seconded by Commissioner Gil Wheeler. (*motion passed*)

*A motion was made by Commissioner Bridget Wimberley to close the public hearing and properly seconded by Commissioner Vonica Carr. (*motion passed*)

*A motion was made by Commissioner Gil Wheeler and properly seconded by Mayor pro-tem Tammie Atkinson to accept and approve the presented Text Amendment given by Shawn Lucas on behalf of the planning board. (*motion passed*)

Wilson Street Lift Station

Mayor Moore gave updates with the portable bypass connection at the Wilson Street lift station, sharing that the state suggests leaving the bypass connection in place until the lift station is fully rehabilitated.

New Property Address

Mayor Moore shared that the newly donated land given by Betty Winstead, now has a new address of 107 S. Parker which was assigned by Wilson County GIS.

Temporary Pole

Mayor Moore shared three quotes received for adding a temporary pole at the new address (107 S. Parker Street) for the upcoming “set up and lighting” of the new 14 foot Christmas Tree.

Quote #1 Watson Electric / \$3,550.00

Quote #2 Henry Sherrod / \$475

Quote #3 Robbie Electric / 313.50

The Board of Commissioners voted to accept the lowest bid from Robbie Electric of \$313.50 with a motion made by Commissioner Bridget Wimberley and properly seconded by Commissioner Vonica Carr (*motion passed*)

Christmas Wreaths

Mayor Moore shared that there are 25 old Christmas wreaths and 7 new ones in stock, along with 14 non-functional wreaths that can be used for parts. A total of 32 wreaths will be put around town, with the new wreaths being placed on Main Street. Mayor Moore thanked present town resident Miss Carla Stutts for her liaison help with the Toisnot Fire Department who will work to get wreaths hung before the December 7th Christmas parade.

Public Comments

Joshua Robinson of Elm City Forward Coalition thanked the council for their service and shared that he is looking forward to the new vision of the newly elected officials. He would also like to see the town continue working together for the betterment of the town.

Closed Session (NC GS 143.318.11a)

A motion was made to enter closed session pursuant to NC GS 143.318.11a for personnel matters. A motion was made by Commissioner Gil Wheeler and seconded by Commissioner Bridget Wimberley. (*motion passed*)

Reconvene

Motion was made to reconvene from closed session with a motion made by Commissioner Bridget Wimberley and seconded by Commissioner Vonica Carr (*motion passed*)

Amended Contract

Upon reconvening from closed session, the Board voted to accept the amended contract of Independent Financial Contractor Joseph ZW Maganga per review of attorney Slade Rand, with a motion made by Commissioner Vonica Carr and properly seconded by Commissioner Bridget Wimberley. The Board also voted to end the contract with Greg Isley's firm with a motion made by Commissioner Vonica Carr and properly seconded by Commissioner Bridget Wimberley. (*motion passed*).

Public Works

A motion was made by Commissioner Vonica Carr and properly seconded by Commissioner Bridget Wimberley to increase Public Works employee #1 to \$18 an hour and Public Works employees #3 and #4 (water leaks employees) to \$75 an hour for water leaks only and their normal hourly pay for anything outside of water leaks. (*motion passed*).

Adjourned:

Meeting was adjourned at 8:38pm with **a motion made* by Mayor pro-tem Tammie Atkinson and properly Seconded by Commissioner Vonica Carr (*motion passed*)

*Meetings were recorded by Mayor Tawanda Moore in the absence of a permanent Town Clerk